

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, February 28, 2024 2:00 p.m.
Benzie Resource Center – Ingemar Johansson Conference Room
6051 Frankfort Hwy.
Benzonia, MI 49616**

Chairperson Sauer called the meeting to order at 2:05 pm.

Members Present:

Dr. Barbara Conley – Leelanau County Member at Large
Art Jeannot – Benzie County Board of Commissioners
Dr. Mark Kuiper – Benzie County Member at Large
Gwenne Allgaier – Leelanau County Board of Commissioners
Gary Sauer - Benzie County Board of Commissioners

Members Absent: None

Members Excused:

Ty Wessell – Leelanau County Board of Commissioners

Staff Present:

Dodie Putney – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Dan Thorell – Health Officer
Dr. Joshua Meyerson – Medical Director

Staff Excused:

Michelle Klein - Director of Personal Health

Pledge of Allegiance

Approval of January 24, 2024 BOH Minutes:

Motion By: Conley to approve the January 24, 2024 BOH meeting minutes.

Seconded By: Sauer

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**

Approval of the Agenda:

Motion By: Sauer to approve the agenda with the addition of the BOH approving a support letter for the TARP project.

Seconded By: Conley

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**

Public Comment – None

Health Officer Update – Dan Thorell

A report was distributed prior to the meeting. Please refer to it for details. MiThrive is introducing MAP 2.0 for partners to use this year. MAP stands for mobilizing action partnership. It is a database that will allow the community assessments that are conducted through the region to be accessible to all the partners within the collaboration. Customized reports can be produced from this software to assist community agencies in completing grant requests and to be able to evaluate what the most current needs are for the population. All the partners in the area are asked to contribute to the funding of this project. No additional staff will be added to carry out the functions

of the MiThrive assessment. BLDHD currently has staff that are working on the programs that are a part of the MiThrive assessment. The wages for these staff members are mostly funded by grants that have been applied for and attained. Also, health insurance providers are contracting with local health departments to have health department staff reach out to the benefit provider's clients to assist with coordinating health care needs. The payment is a one-time payment for the three-year cycle.

2024-2026 MiThrive Contract Payment

Motion By: Conley to approve the payment of \$15,345 for the 3-year MiThrive community health needs assessment cycle 2024 to 2026.

Seconded By: Allgaier

Roll Call Vote: Jeannot- yea, Conley- yea, Kuiper – yea, Allgaier- yea, Sauer- yea
5 yeas 0 nay 1 excused Motion carried

Letter of Support for TARP

Motion: Jeannot to authorize the Chair of the BLDHD BOH to write a letter of support for the TARP project that meets the requirements of the Environmental Health Director's concurrence.

Second: Allgaier

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**

Discussion: TARP requested a letter of support from the BLDHD's BOH Chair to include in their application for a grant through the DNR. This grant would allow them to build an ADA compliant bathhouse at the Thompsonville village campground. The campground is not currently licensed but in the process of trying to obtain one.

Contract for Health Officer

The contract with HDNW is set to expire on May 31, 2025. Conley drafted a letter to send to the HDNW BOH requesting a meeting to discuss the renewal of the Health Officer and Medical Director's contract. The letter was distributed to the BOH to review and discuss at the March BOH meeting.

Accounts Payable

Motion By: Conley to approve accounts payable and pay the bills in the amount of \$311,191.65.

Seconded By: Allgaier

Roll Call Vote: Jeannot- yea, Conley- yea, Sauer- yea, Kuiper – yea, Allgaier- yea
5 yeas 0 nay 1 excused Motion carried

January 2024 Financial Statements

Motion By: Conley to accept the financial statements as presented.

Seconded By: Allgaier

Roll Call Vote: Conley- yea, Sauer- yea, Kuiper – yea, Allgaier – yea, Jeannot - yea
5 yeas 0 nay 1 excused Motion carried

Benzie EH/Admin Area Architect RFP

Motion By: Conley to approve the bid from Kendra Thompson for \$35,000 with up to \$1,000 reimbursable expenses.

Seconded By: Allgaier

Roll Call Vote: Conley- yea, Sauer- yea, Kuiper – yea, Allgaier – yea, Jeannot - yea
5 yeas 0 nay 1 excused Motion carried

Staff Reports:

Medical Director – Dr. Joshua Meyerson

A report was distributed prior to the meeting. Please refer to it for details. All labs must report positive tests for various communicable diseases to the State of Michigan, which in turn shares the information with the local health departments that the disease was found in their jurisdiction.

Bovine TB has been discovered in the area. The easiest way for a human to contract it is through the field dressing of an infected deer or consuming unpasteurized milk from an infected cow. Many times, a deer may be infected and show no signs of it. It is highly encouraged to have all harvested deer tested. The DNR plans on hosting a public meeting soon about the situation. A vaccine for Bovine TB is being tested in the eastern side of the state by spreading out feed that has had a vaccine injected in it for deer to consume. It has proven to be somewhat effective for captive deer and now it will be experimented with wild deer.

Personal Health – Michelle Klein

A report was distributed prior to the meeting. Please refer to it for details.

Environmental Health – Eric Johnston

A report was distributed prior to the meeting. Please refer to it for details. The renovation of the EH office space in the Leelanau County Government Center is proceeding on schedule. When the Custer quote was reviewed line item by line item and revised, it cut the cost of the office furnishing by approximately \$13,000. March 25th the office will move from the Leelanau Montessori building to the Government Building. During that week the front window will be available at the Leelanau Montessori building to assist clients. April 1st is the date that is planned for the official opening of the office at the Governmental Center.

An evaluation had been performed of permits and reviews that have been completed in the past year and it was decided to rearrange the territories that various sanitarians were working in to balance out the workload. The Septic Repair program will go into effect on April 1st. MI Saves will be administrating it, and approved contractors will perform the work for approved loans. The contractors will be responsible for completing paperwork for clients.

Administrative – Dodie Putney

A report was distributed prior to the meeting. Please refer to it for details. The audit has been completed and will be presented at the March meeting.

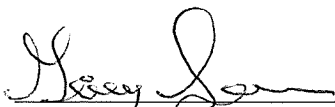
Public Comment – None

Board Comments – None


Adjourn:

Motion By: Sauer to adjourn the BOH meeting at 4:22 p.m.

Voice Vote: 5 yeas 0 nay 0 excused **Motion carried**



Gary Sauer, Chair



Shelley Jablon, Recording Secretary